

Hythe Cycling Club Annual General Meeting 2022

25th March 2023, 3pm, Hythe & Saltwood Sailing Club

Committee members Present:

Justin Mills (JM) Chairman

Mark Brady (MB) Treasurer and Membership Secretary

Heidi Hammond (HH) Club Secretary

Phil Stone (PS)

Other Attendees:

Chris Childs (CC), Colin Hart (CH), Richard Foster (RF), Ian Goldsmith (IG), Simon Page (SP), Stewart King (SK), Sue Mills (SM), Paul Elliman (PE), Scott Ware (SW), Alistair Ling (AL), Helen Newington (HN) and John Newington (JN)

Apologies Received:

Chris Skelton, Barry Balcanquall, Jane Hellier, Paul Frith, Maxine Purchase, David Thompson, Rick Roddy, Julian Clayton, Rob and Amanda Springate, Barrie Blackwell, Gillian Bailey, Martin Bradley, Andre Stiffell, Charles Brown, Paul Weller, Dawn Stroud, Andy Wickens, Rob Harper, Stuart Middleton, Sarah Ware, Frank Ling, Amy Owen, Matt Whittaker, Graeme Santer, Paul Taylor, Trevor Hammond, James Harrison, Ant Newton, AJ Iloenyosi.

1	<p><u>Appoint a Chairman for the Meeting:</u> HH proposed JM be appointed Chairman of the meeting. Approved All</p>
2	<p><u>Welcome & Introduction by Chairman:</u> JM welcomed all attendees, introduced the agenda; ensured the meeting was Quorate (i.e 66% of committee and at least 5 ordinary members present); HH to be recorder for the meeting.</p>
3	<p><u>Apologies for Absence:</u> Chris Skelton, Barry Balcanquall, Jane Hellier, Paul Frith, Maxine Purchase, David Thompson, Rick Roddy, Julian Clayton, Rob and Amanda Springate, Barrie Blackwell, Gillian Bailey, Martin Bradley, Andre Stiffell, Charles Brown, Paul Weller, Dawn Stroud, Andy Wickens, Rob Harper, Stuart Middleton, Sarah Ware, Frank Ling, Amy Owen, Matt Whittaker, Graeme Santer, Paul Taylor, Trevor Hammond, James Harrison, Ant Newton, AJ lloenyosi.</p>
4	<p><u>Approval of Minutes of 2021 AGM Held 21st May 2022</u> Proposer: IG Seconded PE , Approved: ALL</p>
5	<p><u>Chairman's Report:</u> JM provided an overview of the club activity in the past 12 months based on the written chairman's report. See appendix for full report</p>
6	<p><u>Treasurers Report:</u> MB provided an overview of the club accounts, income and expenditure in the past 12 months based on the written treasurer's report. See appendix for full details of the accounts for the year It was noted the accounts were audited by Paul Elliman in preparation for the AGM. The committee were grateful for Paul's help with this</p>
7	<p><u>Proposal to receive and approve the Annual Reports and audited Financial Statements for the year 1 January to 31 December 2022:</u> Proposer: SP Seconded SM , Approved: ALL</p>
8	<p><u>Election of Committee Members:</u> The existing Committee are prepared to be re-elected for 2023/4. The proposed members and roles as follows: Justin Mills as Chairman Mark Brady as Treasurer and membership Secretary Heidi Hammond as Club Secretary Andre Stiffell as Committee member and Kitman Phil Stone as Committee member Proposed IG , Seconded RF, Approved ALL Note to all HCC members, do let the Committee know if you'd like to join the</p>

	Committee to share your thoughts, ideas and assist with the running of the club. It's also not necessary to join the committee, you can help in other ways by letting the Committee know.
9	<p><u>Proposal to authorise the committee to donate up to £250 to a cycling related:</u> <u>Notes:</u></p> <p>In 2021, the club donated £200 to the Kent Air Ambulance.£Nil was donated in 2022.</p> <p>Any donations for 2023 will be considered and decided upon at next Committee meeting Proposer: RF , Seconded: SP Approved: ALL</p>
10	<p><u>Proposal to authorise the committee to set the HCC subscription rates for 2024</u></p> <p>Proposer: SW Seconded: AL , Approved: ALL</p>
11	<p><u>AOB:</u></p> <p>HCC Member David Thompson Channel Rotary Let's Move a Million Miles for Charity campaign. The Let's Move a Million Miles for Charity campaign, takes place from 1 June to 30 September and is led by the Channel Rotary. It aims to raise funds through activity to support the work of important charities and our own Kindness Fund in local areas. Those present at the AGM were happy for this to be promoted and contact will be made with DT by the committee.</p> <p>HCC member and website host Paul Taylor. Loaf Website Advert. With no option to make our own refreshments during the winter months now the Galley is run by The Loaf by the Sea, could it be proposed that the club approach the Loaf for some reciprocal business – in the form of advertising on our website for a fee determined by HCC. The committee confirmed that they had approached Grant to advertise on our website but he had declined in 2022. RF suggested that our kit supplier, Champion Systems may like to advertise. The committee will review both points at the next committee meeting with a view to securing advertising for the 2023 season.</p>
12	<p><u>Meeting Close:</u> JM gave thanks to those attending the AGM and declared the 2022 Hythe Cycling Club AGM closed at 15.40hrs</p>

Appendix 1

Chairman's Report for 2022

2022 was the 8th year of HCC existing as a cycling club, still relatively young compared to many other clubs, but feels like we're maturing quite nicely.
Looking back at last years report which covered 2021, there were stories about

lockdowns, being limited to riding in groups of 6, but by March 2021 most if not all those restrictions had been lifted. Thankfully, as 2021 came to an end and we moved into 2022, none of those restrictions came back and we could go riding as and when we wanted throughout last year.

During 2022 we continued to make great use of the Spond app to create and manage the core activity of the club, that is, arranging a good selection of club rides on a Sunday morning. We seem to have established a really user friendly and welcoming set of rides going from the Steady group, to the Inters, then the Fast Inters, and completed by Fast group. It's been great to see new members join, try out a particular group before settling on the right one for them. It's also great to see members moving between groups week to week depending on how they're feeling, and what they fancy doing on a particular Sunday.

There's also been occasional different rides offered up such as Ian's Gran Fondo's, Zwift rides and Friday evening Fish & Chip rides (though I think Alastair is banned from these given how many punctures he had last time!). Even if it's just a couple of people joining these additional rides, I'd very much encourage people to just go ahead and arrange them, post them on Spond as a ride and see who joins. If anybody needs the rights to do this on Spond, drop one of the committee a note, and we'll soon have you setup to create rides.

None of this would be happening without the ride leaders. So I want to give my thanks particularly to Mark, Charlie and Andy as the regular ride leaders, and anybody else that's stepped in on occasion, for taking the time and putting in the effort to setup, plan and lead these rides. That said, if there's anybody else wanting to give it go, or has a great route in mind, then I'd very much encourage you to have a chat with the existing ride leaders or a committee member, and we'll help you make it happen.

Talking of arranging rides, what a success the Tour De Cinque Ports was! A brilliant idea by James that took on a life of its own and turned into something far bigger than James ever expected. It really gave a focus to the rides each month, taking us to different corners of the area, and creating some healthy competition along the way. I want to thank James again for coming up with the idea, and the time he spent planning the rides, and administering the results.

In terms of membership, I think we reached a total of 79 members by the end of 2022, slightly down on 2021 which reached the heady heights on 86. So far this year we've had 62 members rejoin or join for the first time, and as the weather warms up, we expect a few more to come through.

During the year, the club committee met every couple of months, attending to the administration of the club including the member applications, the website, kit orders, correspondence from other cycling organisations, liaising with HSSC, considering ride safety etc. One particular topic that we spent some time on was the need to increase the annual subs. As I think we'll hear from Mark shortly, in light of the slightly increased expenditure, the levy we pay to Hythe Saltwood Sailing Club, and the need to ensure the accounts remain balanced, we decided to increase the annual subs from £17 to £20. The club's aim is to cover the annual costs, and to maintain the small cash balance that we have. I'm sure you'll agree this still represents very good value for a year's membership that gives you access to the 4-5 different organised ride groups going out every weekend, and access to the Sailing Club café and deck for the post ride refreshments and chats. On the club kit front, thanks to Andre for arranging 3-4 orders in the course of the year and it's brilliant to see more and more people wearing the kit on the club rides. Hopefully as the weather warms up and dries out, we'll see fewer jackets and winter tops, and more and more people riding in the HCC colours. I hear James has even bought a HCC skinsuit which is a first, so I'll buy a coffee to the first person that gets a photo of him wearing it! Another highlight of last year was the Christmas Lunch at Etchinghill Golf Club again, organised by Mark. I'm not quite sure how it happened, but we had the Hythe Town Mayor in his full regalia, plus his Sergeant at Arms to ensure nobody nicked mayoral chain that was worth more than a £100k, giving a speech all about the history of the Cinque Ports

and presenting the Tour de Cinque Ports medals! All very entertaining and made for some great photos...

Many thanks go to the Committee members for their efforts and support over the year. Mark Brady continuing as Treasurer, Heidi Hammond continuing as Club Secretary, Andre Stiffell continuing as KitMan, James Harrison for the cycling ideas. Sadly James has stepped down from the committee now, but Phil Stone has joined, bringing with him many years of cycling experience. There is still room for one more committee member, not for a specific role, but just to help with ideas and the discussions, so do let us know if you've got something to offer or want to get involved.

To wrap up then, as we sit here on the cusp of spring and the anticipation of warm days and dry roads ahead of us, I'm pleased to say the club had a really great 2022, and is setup quite nicely for a great 2023.

Justin Mills

Chairman, Hythe Cycling Club

TREASURER'S REPORT ON THE 2022 FINANCIAL STATEMENTS

The Club had a small deficit at the year end caused by Expenditure exceeding Income by £75.80. This led to a small reduction in the Club's cumulative net worth to £2117.07.

Total income for 2022 was £1463.00, slightly higher than 2021, and was largely made up of annual Membership Fees (see Income & Expenditure Report).

Subscriptions from members totalled £1319 in 2022 which was £104 more than 2021. Total membership numbers at the year end 31/12/2022 were 79. This figure was slightly down from 2021 when it was 86. It was always felt likely by the Committee that membership numbers would reduce in 2022 due to the ending of Covid 19 lockdown status.

Current membership numbers for 2023 are at a level of 57. Although we have not reached the peak time for new memberships, (usually April onwards), it is thought by the Committee that membership levels will not reach 2022 levels of 79. Most of the regular Club members have renewed their membership for 2023 already.

Expenditure for the year was £1538.80 leading to the small loss of £75.80.

The main item of expenditure was, as always, the payment to Hythe & Saltwood Sailing Club for the shared facilities. This amounted to £860.00 which equates to £10.00 per head. This payment is almost £200.00 more than 2021 due to the increase in the amount per head required by H&SSC. Please note that H&SSC have not increased their requirement for 2023 and it will remain at £10.00 per head.

Other items of expenditure to note were Website Costs of £193.50; Venue Hire Costs of £142.00 relating to the 2021 AGM and Social Evening; £106.80 for Equipment which was the cost of the medals handed out because of the Tour de Cinque Ports.

The Website Costs were once again defrayed by income derived from advertising on the Club's website. This income totalled £144.00 the same as 2021.

The Club's Christmas Lunch, held at Etchinghill Golf Club was once again successful and there was no effect on the income and expenditure as the two figures netted to zero.

We did not make a charitable donation in 2022 as the accounts were showing a deficit of approximately £500 until the latter part of the year when the Club received early payment of membership fees for 2023 totalling £480.00 (see Receipts & Payments Report). As a result of which the year end deficit was greatly

reduced.

It is your Treasurer's recommendation that the Club donate to a local cycling-related charity (it has been local Air Ambulance in past years). The amount is to be decided by the Committee but will likely be between £100.00 and £200.00.

Cash (float of £50.50) and Bank Account balance totalled £2117.07 at the year end. This was less than 2021 by £101.80 and reflects the additional items of expenditure in 2022.

I would like to pass on my thanks to Paul Elliman who audited the 2022 accounts and who has continued to offer valuable assistance.

I will be pleased to answer any questions relating to the financial position from members.

Mark Brady
Treasurer

Receipts and Payments for Year to December 2022

Receipts	2021	2022
Membership Fees 2023		480.00
Membership fees 2022	476.00	843.00
Membership Fees 2021	1,080.00	
Sundry	144.00	27.50
Website Advertising Income		144.00
Christmas Lunch		896.50
TOTAL RECEIPTS	1700.00	2,391.00
Payments		
Affiliations	104.00	166.50
Website costs	217.50	193.50
Club Kit	70.00	70.00
Venue hire costs	-	142.00
Corporate Membership	666.00	860.00
Event entry fees and subsidies	45.00	30.00
Equipment	-	106.80
Courses and training	-	-
Christmas Lunch		896.50
Galley	-	-
Donations Paid	200.00	-
Other		27.50
TOTAL PAYMENTS	1,302.50	2,492.80
Change in cash and bank deposits held	397.50	- 101.80
Cash and bank deposits at start of year	1821.37	2,218.87
Cheques on hand not banked at year end		
Cash and bank deposits at end of year	2218.87	2,117.07
Change in cash and bank deposits held	397.50	- 101.80
Cash and bank deposits at year end		
Petty Cash (winter galley float)	50.50	50.5
Lloyds Bank	2168.37	2066.57
Cheque on hand not banked /debit card-other dues		
Due from BC		
Total	2218.87	2117.07

Income and Expenditure for 2022			
		2021	2022
	Income		
	Advertising Income	144.00	144.00
	Members subscriptions	1215.00	1,319.00
	<i>Total net income</i>	1,359.00	1,463.00
	Expenditure		
	Affiliations	104.00	136.50
	Website costs	217.50	193.50
	Club Kit	88.00	70.00
	Venue hire costs		142.00
	Corporate Membership	666.00	860.00
	Event entry fees and subsidies	45.00	30.00
	Equipment		106.80
	Courses and training	-	-
	Galley	-	-
	Donations Paid	200.00	-
	<i>Total net expenditure</i>	1,320.50	1,538.80
	SURPLUS/DEFICIT FOR THE YEAR	38.50	- 75.80

Club net worth at 31st December 2022

	31-Dec-21	31-Dec-22
ASSETS		
Cash in hand and at bank	2218.87	2117.07
TOTAL NET ASSETS	2218.87	2117.07
REPRESENTED BY		
Discretionary Reserve b/f from previous year		500.00
Additions		
Discretionary Reserve c/f	500.00	500.00
Surplus/Deficit b/f from previous year		1,316.87
Surplus/Deficit for the year		- 75.80
Transfer to discretionary reserve		
Surplus/Deficit c/f	1,316.87	1,241.07
Net provisions for deferred income and prepaid expenses	402.00	376.00
CLUB NET WORTH	2218.87	2117.07